

Activity Grants – Carers Week 2022

Carers Week is held annually to acknowledge and celebrate family carers throughout Australia. Carers Week 2022 will be held nationally from October 16th – 22nd.

This year, Carers WA is encouraging organisations to get involved by hosting a Carers Week ‘blue themed’ picnic or morning/afternoon tea. Carers WA is offering grants to carer related organisations and carer support groups who would like assistance in hosting a picnic event. Grants will be offered for activities hosted anywhere in WA with regional or remote organisations prioritised and strongly encouraged to apply.

(Must be a not-for-profit organisation or local government authority to be eligible. Government departments and individuals are not eligible for grants).

Carer related organisations and support groups can apply for an \$500 excluding GST (\$550 including GST) grant to host their own Carers Week picnic or morning/afternoon tea event. The event must be held during Carers Week and be attended by carers only (see terms and conditions for more information).

Grants will be awarded to those showing diversity, inclusion, and demonstrating benefit and positive impact for family carers.

To apply, please read and complete the attached application form and submit no later than [COB Friday 5th August 2022](#).

For more information, please contact Carers WA’s Community Engagement team on [\(08\) 9228 7493](tel:0892287493), or engage@carerswa.asn.au.

Key Dates

Applications open: Monday, 11th July 2022

Applications close: Friday, 5th August 2022

Outcome advised: Late August 2022

National Carers Week: Sunday 16th – Saturday 22nd October 2022

Grant Process

Applications must be submitted by the close date as outlined above. No late applications will be accepted.

The Carers Week Activity Grants are administered by Carers WA and funded by Lotterywest.

Successful applicants will be forwarded a Carers Week Activity Grant Agreement which needs to be signed and returned with either a Tax Invoice or a Statement by Supplier Form. Once the forms are signed and returned, the grant funds will be transferred into the nominated bank account.

Grant Eligibility

The Carers Week Activity Grants are open to any not-for-profit community group or organisation with a specific focus on family carers. A carer is someone who provides unpaid care and support to family members or friends who are living with a disability, mental health challenge, long-term health condition (including a chronic condition or terminal illness), an alcohol or other drug dependency, or who is frail aged.

Carers WA are providing grants for organisations ranging from small unincorporated groups to large multi-functional organisations. The following entities are eligible to apply:

- Not-for-profit community groups or organisations (including sporting groups, carer support groups, peak bodies etc.) who support or provide services for family carers
- Local government authorities

Note: State Government departments, public schools, and individuals are not eligible for grants

Priority will be given to:

- Regional, rural, and remote activities and carer groups
- Carer groups that include Aboriginal and Torres Strait Islander or Culturally and Linguistically Diverse carers
- Activities that have potential to support carers connect beyond the duration of Carers Week

Terms and Conditions

1. Funding can be sought by groups / organisations only if the group meets the eligibility requirements as outlined by Carers WA (see above).
2. Funding must be for the purpose of:
 - Raising awareness of carers during National Carers Week through a picnic, morning or afternoon tea event
 - Celebrating the work of carers and encouraging carers to recognise themselves as carers
 - Encouraging carers to access the support and services which are available to them through Carers WA
3. The grant applicant is responsible for the planning and delivery of the Carers Week activity.
4. The Activity being funded must be promoted throughout the community. Activity grant recipients are responsible for promoting their event/activity. It is recommended that grant applicants commence advertising at least 3 weeks prior to Carers Week. Carers WA can assist with promoting events (email your request and promotional material as early as possible to engage@carerswa.asn.au).
5. Lotterywest and Carers WA must be acknowledged in any promotional material relating to the Carers Week event. Please email engage@carerswa.asn.au to request a copy of the Lotterywest and Carers WA logos. This includes (but not limited to) logo acknowledgement on printed materials and verbal recognition

during the Activity. Printed and digital materials must be approved by Carers WA before distribution, please send to engage@carerswa.asn.au.

6. Carers WA must have consent to use event photos. The grant applicant should attempt to provide a minimum of 4 photos of their activity with written consent from event attendees who feature in photos. Carers WA will provide a photo consent template which will include what the photos may be used for.

7. The grant applicant should endeavour to include carers from culturally and linguistically diverse communities, as well as carers from an Aboriginal and Torres Strait Islander background, in their Carers Week activity.

8. Costs exceeding the grant amount will be the responsibility of the grant applicant.

9. The Activity must occur during National Carers Week (16 - 22 October 2022) and take place in WA.

10. The Activity must be held for a minimum of 10 carers (excluding staff) and be open to any carers within the community.

11. The Carers Week Activity Grants do not include respite care for the care recipient. Carers WA is not responsible for organising respite care for the care recipient while the carer attends an event. This is the responsibility of the carer or the organisation hosting the event. Carer Gateway may be able to assist with respite care, for more information call 1800 422 737.

12. It is not a requirement for Carers WA to attend the Carers Week Activity Grant events. If you would like a Carers WA staff member to attend your event, please email a request to engage@carerswa.asn.au at least 6 weeks before the event date. As this is a busy week for Carers WA, we cannot guarantee all requests will be met.

13. All activity costs must be documented and recorded in the financial acquittal template provided by Carers WA. All receipts for expenses must be provided to Carers WA at the conclusion of the event as part of the financial acquittal.

14. All spending must be recorded in provided template. Carers WA strongly encourages all grant funds to be spent. If there are any unspent funds, they must

be returned to Carers WA by the nominated due date (bank account details will be supplied).

15. The funds provided must be utilised solely for the purpose of the Carers Week Activity as detailed in the application and cannot be spent on staff wages, management fees, travel expenses, or volunteer costs.

16. Organisations can apply for more than one grant if each grant is for a different event and in a different location in WA.

17. All events must be alcohol free with no alcohol to be served at any Carers WA funded Carers Week Activity.

18. Successful grant recipients who are registered for GST will receive the grant amount including GST. Any unspent funds must be returned, including the GST component.

19. Should the group not be able to utilise the grant or proceed with the event they are required to advise Carers WA immediately.

20. Should the state be under any COVID-19 restrictions all grant recipients will receive instructions from Carers WA. If the activity is required to be cancelled, all remaining funds will be returned to Carers WA.